

# Alexia Cornet

## PROFILE

Motivated and serious, I know how to adjust to different work environments. My senses of organisation and diplomacy allow me to be at ease alone or in a team, as well as dealing with customers or intermediaries.



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My resume online [here](#)



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## WORK EXPERIENCE

### RECEPTIONIST

Summers 2017, 2018, 2019 & 2021 - Camping Sites & Paysages Les Saules \*\*\*\*, Cheverny

Welcomed customers from all over the world, managed their stay and handled billing, updated and displayed touristic information of the region, created posters and visuals for social networks, handled schedules, sold tickets to the castles, etc.

### BOOK FAIR ASSISTANT

March-November 2020 - Festival *Les Rendez-vous de l'Histoire*, Blois

Participated in the festival organisation, registered entries, propositions for the programme, managed registrations and selection process of the literary prizes, created various documents for communication, welcomed editors and booksellers to the festival, followed author payments, etc.

### BOOKSHOP INTERN

January-March 2019 - Chapters Bookstore, Dublin (Ireland)

Assisted with markdowns, clearances, returns, restocking, pricing, merchandising, shelving, unpacking deliveries. Customer service, tidying and reorganising different sections, etc.

## EDUCATION

**MASTER'S DEGREE (2ND YEAR)  
IN PUBLISHING, MULTIMEDIA  
EDITION AND PROFESSIONAL  
REDACATION**

2019/2020 - University of Angers

**MASTER'S DEGREE (1ST YEAR) IN  
ENGLISH RESEARCH**

2017/2018 - University of Tours

**BACHELOR'S DEGREE IN ENGLISH  
LANGUAGES AND CIVILISATIONS**

2014/2017 - University of Tours

## COMPUTER SKILLS

### OFFICE PACK

(Word, Excel, Powerpoint)

### ADOBE SUITE

(InDesign, Photoshop, Illustrator)

### WEB EDITION

(HTML5, CSS, Wordpress)

### SOCIAL NETWORKS

(Facebook, Twitter, Instagram)

## LANGUAGES

### ENGLISH

C2 level



### SPANISH

B2 level



## MISCELLANEOUS

